

# **Newaygo County Mental Health Minutes of the Regular Meeting**

October 9, 2018

10:00 a.m.

## **Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Johnson at 10:00 a.m. on Tuesday, October 9, 2018 in the Board Conference Room.

Member Koopmans opened the meeting with prayer.

## **Roll Call**

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Adele Hansen, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Helen Taube and Sue Twing

Members Excused: Albert Steil

Members Unexcused: Michael Hamm

Others Present: Director Mills, Jeff Labun, Chief Operating Officer; Denise Russo-Starback, Director of Clinical Services, Shannon Woodside, recording secretary

## **Communications from the Public**

No communication from the public.

## **Approval of Agenda**

**Motion** by Member Hansen, supported by Member Kellerman, to amend the agenda to add 8A. Behavioral Health Workgroup schedule conflicts with Board of Director meetings. No discussion took place; motion carried unanimously.

## **Approval of Regular Minutes**

**Motion** by Member Taube, supported by Member Boluyt, to approve the minutes of the Regular Board meeting of October 9, 2018; motion carried unanimously.

## **Presentation**

Troy Wiseley, Maintenance Supervisor gave a brief update on the progress of our North Street home along with pictures showing the whole process.

## **Director's Update**

Director Mills reviewed his written report with the addition of Behavioral Health Workgroup. Director Mills introduced Denise Russo-Starback, our new Director of Clinical Services. Ms. Russo-Starback was previously the Director of Family and Children Services. Ms. Russo-Starback will be managing all of the clinical programs (adult, youth, outpatient and med clinic), she will also be coordinating all the presentations for the board meetings.

*Empowerment Network:* Appraisal for building came in high; Independent Bank is going to send out their appraiser beginning of the week of October 15, 2018. Director Mills per the Board of Director's will relay to Gabrielle Blackwell to ask the owners of the building to give them an extension to turn in their bid due to getting a second appraisal. If the request is denied an offer can be made contingent on the bank's appraisal and achieving bank funding.

*Behavioral Health Fee Screen Workgroup:* Director Mills has been asked to participate in this workgroup. She is one of four people asked to participate and is referenced as Subject Matter Experts (SME's). The group is working on a tool for CMH's and each CMH will have an onsite financial review. The concern is that CMH's will be bid out to the health plans. The meetings are set monthly and seven of the meetings conflict with board meetings in 2019. Director Mills has asked board members to consider moving the board meetings in 2019 so there is no conflict. The Board of Director's would like Director Mills to continue attending this workgroup and will move board meetings to the second Thursday, of every month in 2019, starting at the same time 10:00 a.m.

### **2018 Fall Conference**

Dinner will be at McGee's on Monday, October 22, 2018 at 6:00 p.m.

### **Executive Committee**

Reviewed Minutes of October 3, 2018.

**Motion** by Member Kolk, supported by Member Broome to appoint Member Taube and Member Bell as voting delegates at the Member Assembly meeting at the 2018 Fall Community Mental Health Association of Michigan Conference. No discussion took place; motion carried unanimously.

No meeting scheduled.

### **Finance**

Check Register, Cash Statement and June Financials were reviewed with the following inquiries addressed by Carol Mills, Executive Director.

#### *Check Register*

93367 Fidelity Security Life Insurance	\$ 926.57; This is a monthly payment for staff vision insurance.
93449 Forest View Hospital	\$24,885.00; This amount is for 3 – 4 people.
93502 Beacon Specialized Services	\$ 1,860.00; This amount is for a three month stay; home is in Ottawa County.
93510 Purdy's AFC	\$ 2,320.00; This is for specialized contract living in residential.

#### *Cash Statement*

No questions.

#### *August Financials*

Children's Waiver - the average time on a SED waiver is 8 – 10 months, could be longer. The age range is between 7 years and 14 years old. Most of these children have private insurance and do not qualify for Medicaid. The goal of the waiver is to reunify families, permanency planning.

**Motion** by Member Taube, supported by Member Kolk, to authorize Carol Mills, Executive Director and Jeff Labun, Chief Operating Officer, be duly authorized as signatories on all financial accounts held and/ or owned by Newaygo County Mental Health at any financial institution effective October 9, 2018. Discussion took place; motion carried unanimously.

**Motion** by Member Taube, supported by Member Broome, to change the plan administrators for all pension plans, 457 plans, 401 plans and MERS defined benefit plans to Carol Mills, Executive Director and Jeff Labun, Chief Operating Officer, effective October 9, 2018, including but not limited to:

- MERS of Michigan
- John Hancock
- ICMA
- Nationwide
- Mass Mutual

Discussion took place; motion carried unanimously.

**Motion** by Member Taube, supported by Member Koopmans, to authorized Carol Mills, Executive Director and Jeff Labun, Chief Operating Officer, as joint signatories on all financial accounts at all financial institutions, including, but not limited to:

- Independent Bank
- Choice One Bank
- Community Shores Bank

No discussion; motion carried unanimously.

No meeting scheduled.

### **Recipient Rights**

Next meeting is November 12, 2018 at 10:00 a.m.

### **Consumer Advisory Committee**

Members Broome and Koopmans will be attending the upcoming Regional Consumer Advisory meeting.

### **Empowerment Network**

- Halloween party will be at the Black Box on October 31<sup>st</sup>, starting at 11:00 a.m. They do need help with set up at 9 a.m.
- Christmas party will be at the Black Box on December 12<sup>th</sup>.
- In need of large bags with flat bottoms.

Next meeting is October 25, 2018 at 12:30 p.m.

### **Promotion & Education Committee**

No meeting scheduled.

## **Mid-State Health Network**

Member Johnson shared that the last MSHN Board of Director's meeting did not go very well. Ed Woods, chair of Mid-States Board of Director's, sent a letter of apology to all of the directors for the way he handled this meeting.

- MSHN Board of Director's did not approve the FY19 Medicaid Subcontract due to not showing correct financials, but did extend FY18 Medicaid Subcontract for 3 months.

Joe Sedlock has submitted these to the attorneys as written for clarification.

- MSHN Legal question – MDOC
- MSHN Legal Inquiry RE: Dual Eligible Contracts
  - Section 298 pilot: 25% of people we serve are not enrolled in health plans. Medicare is fee for service and Medicaid pays for what Medicare does not. This is 25% of population and 40% of the money. Can MSHN operate outside of our region?

Next Board of Director's meetings is at Gratiot on November 13<sup>th</sup> at 6 p.m.

## **CMHAM**

Member Kellerman shared the following:

- Member Services is planning the 2019 Spring Conference in Novi, June 11 – 12.
- Steering Committee: The associations stand on legalizing Marijuana in Michigan on the ballot is that they are neutral.

## **Communications from the Public**

No communication from the public.

## **Adjournment**

Chair Johnson adjourned the meeting at 11:57 a.m.

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Steve Johnson, Chairperson

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Sarah Boluyt, Secretary